HACC Alumni Association Seeks Nominations for Leadership Positions

Alumni, faculty, staff and friends of HACC, Central Pennsylvania’s Community College, are encouraged to submit nominations for HACC Alumni Association’s first alumni elections. In November and December, alumni will vote on candidates for five open Alumni Council positions. Alumni Council is the HACC Alumni Association’s governing board.

Only HACC alumni are eligible to run for office. HACC defines an alumnus/a as a former HACC student who has received a degree, certificate or diploma from the College or who has earned at least 30 HACC credits and is not currently enrolled.

Alumni will vote for the HACC Alumni Association leaders during November and December 2013. The new officers and Council members will be announced on Jan. 10, 2014.

Information for prospective Alumni Council members is attached, as well as a nomination form. Nominations must be submitted to HACC’s director of alumni relations by Sept. 9, 2013.

To submit a nomination or if you have questions, contact:

Alumni Relations
One HACC Drive
Harrisburg, Pa. 17110
717-780-2474
717-231-7670 (Fax)
alumniassociation@hacc.edu
Overview: HACC Alumni Association

Mission
To engage alumni, students and the community in support of the College.

Alumni Association Objectives

- To encourage philanthropic support for the College
- To involve all alumni and students in college and alumni activities
- To enhance funding for alumni programs and activities
- To facilitate communication among alumni, students, faculty and staff of the College
- To participate in the long-range planning for the College
- To develop dynamic alumni who are committed to our students and each other and dedicated to the College and the communities it serves

Background

Former students of the College who have graduated from a degree, certificate or diploma credit program or have earned 30 credit hours are automatically members of the HACC Alumni Association. Currently, the Association provides services to approximately 50,000 alumni living across the United States and internationally. It stands as one of the largest networking groups in Central Pennsylvania.

The HACC Alumni Association was established in 1969 and operates under a clearly defined constitution and bylaws. Since July 1, 2012, the Association has been part of the HACC Foundation. The organization is guided by a governing board, Alumni Council, and supported by the HACC Foundation and the Office of College Advancement. HACC’s director of alumni relations is the College’s primary liaison to the HACC Alumni Association.
The HACC Alumni Association sponsors the following:

- Alumni Appeal – an annual alumni fundraising drive that supports alumni and college activities, programs and scholarships
- Distinguished Alumni Awards program and dinner
- Alumni College Card (annual fee) - enables alumni to use HACC facilities and services, including discounts at all HACC bookstores and selected restaurants, library privileges, discounts on events held at the Rose Lehrman Arts Center, access to HACC’s Career Services and use of the gym, tennis courts and swimming pool at the Harrisburg Campus and the fitness facilities at the Lancaster Campus.
- Scholarship program
- Alumni-student networking dinners
- Professional development events
- Alumni-student service projects
- HACC Alumni Connect e-newsletter (monthly)
- HACC Alumni Association pages on HACC website
- HACC alumni Facebook and LinkedIn sites.

Contact Information

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www.hacc.edu (Click on Alumni & Friends)
HACC Alumni Council

The Alumni Council meets six times a year during which it reviews overall business issues and sets policy for the organization. Committee meetings are held in alternating months. Each Council member is expected to serve on one committee. These standing committees include:

- Awards
- Engagement
- Executive
- Communications
- Finance
- Fundraising
- Nominating
- Scholarship
- Strategic Planning

Council oversees an annual operating budget and advises the director of alumni relations on the College’s alumni matters.

Council Terms

Alumni Council members are elected to three-year terms and are eligible to serve no more than two consecutive terms.

Expectations of Council Members

A member of Alumni Council is elected to hold the position on demonstrated engagement, support and commitment to HACC. Responsibilities associated with Council membership include, but are not limited to:

- Attend at least 75 percent of full Council meetings each year
- Attend and participate in all training and orientation sessions
- Serve actively on at least one Alumni Association committee, participating in 75 percent of the committee meetings each year
- Contribute financially to the College each year
- Be familiar with the programs and activities sponsored, organized and coordinated by the Alumni Association and participate in them to the extent possible
- Be an ambassador and advocate for the College and the Alumni Association
- Seek out and encourage talented alumni to run for Alumni Council, apply for alumni awards and participate in other alumni activities
2013-14 Alumni Council Meetings

Monday, Sept. 9, 2013        Harrisburg Campus
Monday, Nov. 11, 2013       Gettysburg Campus
Monday, Jan. 13, 2014       Virtual Campus, meeting via Adobe Connect
Monday, March 11, 2014      Lebanon Campus
Monday, May 12, 2014        York Campus
Monday, July 14, 2014       Lancaster Campus

All meetings begin at 6:30 p.m. and in most cases conclude by 8 p.m. Council members may participate via telephone conferencing or Adobe Connect.
Self –Assessment (for alumni being nominated)

Is a seat on the Alumni Council right for you?

Take some time to find out by reflecting on the questions below. There’s no need to write down your answers; simply use them to determine your compatibility with the Alumni Association leadership.

Regarding the mission of the HACC Alumni Association, can you:

- Passionately support the mission of the HACC Alumni Association and all its initiatives?
- Devote time to assisting with the Alumni Association’s programs and services?
- Work effectively with other officers, Council members, volunteers and members of the alumni relations staff in furthering the mission?

Regarding leadership expectations, can you:

- Participate in four of the six meetings per year?
- Attend at least two events per year to represent the Alumni Association?
- Serve as an active member of a committee?
- Afford to pay the costs associated with travel to Alumni Association meetings and events?

Regarding contributions, can you:

- Participate actively in meetings and share your opinions when relevant?
- Share your unique perspective or area of expertise to benefit the Council?
- Contribute financially to the College annually?

If you answered “yes” to most of these questions, you could be a valuable addition to the HACC Alumni Association leadership. To officially be nominated for Council membership, please complete the “Nomination Form” on the following page and return it to HACC’s director of relations.
HACC Alumni Association
NOMINATION FORM

RETURN BY: Friday, Sept. 9, 2013

To the Nominating Committee:

I hereby wish to nominate the following alumnus/a for HACC Alumni Council:

Name: _____________________________________________________________
Address: __________________________________________________________________________
Telephone: __________________________________________________________________________
Email: ______________________________________________________________________________
Date of birth (required to verify eligibility): ________________________________
Year of graduation or credits earned at HACC: ____________________________
Major: ______________________________________________________________________________
Employer: ________________________________________________________________
Title: _____________________________________________________________________________
Business Address: ____________________________________________________________________
Business Telephone: __________________________________________________________________
Business Email: ______________________________________________________________________

Please tell us why you wish to nominate yourself or this alumnus/a as a candidate for Alumni Council.
__________________________________________________________________________________________
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Submitted by (if not self-nominated): ________________________________________________
Contact telephone or email: ____________________________________________________________
I, _______________________, authorize the director of alumni relations to share the above information with the members of the HACC Alumni Association’s Nominating Committee in consideration of this potential nomination.

Signature: _____________________________ Date: ________________________________

Please return nomination form by Sept. 9, 2013 to:

HACC Alumni Association
Attn: Director of Alumni Relations
One HACC Drive
Harrisburg, Pa. 17110
717-231-7670 (Fax)
alumniassociation@hacc.edu

Thank you for your interest in the HACC Alumni Association!